

HOTEL RESERVATION FORM

Interfilere Hong Kong 16 – 22 March 2019

L'hotel élan is pleased to offer special room rates for guests attending this special event. Should you require hotel reservation made under your name, please complete this form and fax at (852) 2389 5516 or email to Ms. Anna Liang – Assistant Director of Sales - Corporate at annaliang@lhotelgroup.com or Ms. Elaine Ho – Sales Coordinator at elaineho@lhotelgroup.com by latest on or before **4 March 2019 (Monday)**. Any bookings received after 4 March 2019 is subject to new room rates at time of booking.

1st Guest Name : Mr/ Ms/ Mrs (Last Name) _____ (First Name) _____

Email: _____ Telephone Number: Area code: _____

2nd Guest Name : Mr/ Ms/ Mrs (Last Name) _____ (First Name) _____

Email: _____ Telephone Number: Area code: _____

Check-In Date : March _____, 2019 Flight Details : (Flight Number) _____ (ETA) _____

Check-out Date : March _____, 2019 Flight Details : (Flight Number) _____ (ETD) _____

Room Type : Blissful Zone Room (located on 6th to 20th floor with the Room Size: 32 sq. feet)

Single Room – HK\$980.00* : Inclusive of daily buffet breakfast for one person at Forte

Twin Room – HK\$1,080.00* : Inclusive of daily buffet breakfast for two persons at Forte

* All above room rates are subject to 10% service charge per room per night.

**The above rates are valid only between 16 – 22 March 2019 (6 nights)

- Privileges:** - Complimentary Wi-Fi internet access
 - Complimentary local calls
 - Complimentary use of gymnasium (subject to availability)
 - Complimentary mini bar beverages and 2 bottle of distill waters daily
 - Welcome snacks

Special Request (subject to availability):-

Non Smoking Floor Smoking Floor King Bed Twin Bed Others: _____

4 Seater Hotel Limousine (maximum capacity with 3 passengers and 2 pieces of luggage)

From Airport – L'hotel élan : HK\$760.00 Net per car per trip

From Airport – L'hotel élan : HK\$980.00 Net per car per trip *With meet and greet service

From L'hotel élan – Airport : HK\$760.00 Net per car per trip

Remarks:

- Subject to hotel final confirmation
- Surcharge for midnight (00:30-05:59) at HK\$200.00
- Booking must be guaranteed by credit card, full charge will be applied in the event of no show or cancellation notice given less than 48 hours prior to arrival.

Booking Cancellation Policy:-

Once guaranteed, cancellation made before **9 March 2019** will subject to one night room charge as cancellation fee. Cancellation made on or after **10 March 2019** or no show on the arrival date. Whole period room charge will be levied as cancellation fee.

All reservation must be guaranteed by credit card to secure room space only (Union Pay is not accepted for guarantee). All room charges to be settled upon arrival.

Type of Card : VISA MASTER JCB

Credit Card No.: | | | | | | | | | | | | | | | | | | | | | |

Expiry Date : ____ / ____

Card Holder Name: _____

Signature : _____

Payment:

- by cash or credit card upon arrival
- by Telegraphic Transfer (room payment is requested by hotel before 4 March 2019 , bank details will be provided once booking is confirmed)
- by third party payment of credit card (Please fill in the provided authorization form with the copy of credit card copy)

For Hotel Use:

Hotel Confirmation Number : _____

Date: _____